



St.MARTIN'S ENGINEERING COLLEGE

DHULAPALLY, SECUNDERABAD – 500 014

MINUTES OF MEETING

The meeting of **Examination Committee** was held on 21 Jan 2015 at 10:30 AM in the Examination Branch, SMEC.

The following Members were present:

S. No.	Name of the Faculty	Designation	Dept.	Sign
1	K. Sheshidhar Reddy	Convener	EEE	<i>Sheshidhar</i>
2	Ch. Srinivas	Member	EEE	<i>Ch. Srinivas</i>
3	B. Prasanth	Member	S&H	<i>B. Prasanth</i>
4	D. Naresh Kumar	Member	CE	<i>D. Naresh Kumar</i>
5	G. Subba Reddy	Member	MBA	<i>G. Subba Reddy</i>
6	J. Rajeswar Goud	Member	ECE	<i>J. Rajeswar Goud</i>
7	M. Vijaya Lakshmi	Member	IT	<i>M. Vijaya Lakshmi</i>
8	B. Srinivasulu	Member	ME	<i>B. Srinivasulu</i>
9	A. Mruthyunjayan	Member	CSE	<i>A. Mruthyunjayan</i>

Points Discussed:

1. Examinations Rules and Regulations
2. Examination Notifications
3. Examination Timetables
4. Examination Registrations
5. Preparation of seating plan for Internal and External Exams
6. Conducting of Lab Exams
7. Internal Marks and External Marks Entry

Sheshidhar
CONVENER